Fall Meeting: "Reflections: Looking Back, Looking Forward"

October 26-27, 2001
New Haven, CT

Friday, October 26

Workshop #1: 9:30-4:30

Arrangement and Description

Workshop #2: 1:00-4:30:

Planning for EAD in an SML World

Board Meeting: Time TBA

Location: Sterling Memorial Library

Registration: 1:00-4:30

Location: Sterling Memorial Library

Reception: 5:00-7:00

Location: Knights of Columbus Museum, 1 State Street

After the reception, plan on joining area archivists for dinner at one of the many local restaurants. Menus will be available at the reception.

Saturday, October 27

Registration: 8:00-9:00

Introductions: 9:00-10:45

Speakers: *Gaddis Smith*, Professor Emeritus of History at Yale, will discuss his use of archival materials during the development of his forthcoming publication, "Yale and the external World: The Shaping of the University in the 20th Century." *Steve Hensen*, Director of Rare Books and Special Collections, Duke University and Incoming SAA President, will speak about "When Worlds Collide: Dr. Schellenberg meet ISO 8879."

Vendor Showcase opens: 10:45

Vendors:
Hudson Microimaging
New Haven Moving Equipment
Metal Edge, Inc.
Pacific Data Conversion Corp.
The Hollinger Corporation

Coffee available in all three rooms

Concurrent Sessions I and Vendor Showcase: 11:30-12:30

1. Anniversary celebrations

This session examines the use of anniversary celebrations as a means for promoting organizational history and for gaining institutional support for archival programs. Yale's university archivist will discuss the "Archives 300" program, which has played a significant role in the celebration of the university's tercentennial. Issues related to the publication on a history of Trinity College, which coincided with its 175th year anniversary, will also be addressed.

Presenters: Richard Szary, Manuscripts and Archives, Yale University Library; Peter Knapp, Trinity College

2. Collecting women's history

Three archivists talk about recent trends in developing women's history collections, from the revitalizing an older collection, to creating new collections of under-represented communities, to building virtual collections.

Presenters: Cally Gurley, Maine Women Writers; Kathleen Banks Nutter, Valley Women's Collaborative; Jessica Tam, Jewish Women's Museum

3. Collaborative projects and local history

Presenters will discuss the different means by which local histories are cared for and utilized, both by researchers and professionals in the field. Examples include work being done by civic offices, and funded at the local level; an organization of professionals working together to build stronger ties on a regional level; and historical commission work that brings multiple players from various institutions to a table to encourage preservation of their local heritage.

Presenters: Lisa Plato, Burlington (MA) Town Clerk's Office; Representative from the Connecticut River Archivists Group (CRAG); David McArdle, Director of the Gloucester (MA) public library, to speak on work being done by the Essex National Heritage Area.

Lunch: 12:30-2:00

Concurrent Sessions II and Vendor Showcase: 2:00-3:00

4. Essential Preservation for Archivists

Where do you start in designing a preservation program for archives? What are the essential best practices and materials needed? Learn about cost effective strategies for preserving archives and learn how to navigate the world of terms like H.E.P.A., acid free, buffered, P.A.T., and deacidification, with confidence. This session is for those with little or no background in preservation.

Presenter: David Walls, Preservation Librarian, Yale University Library

5. Teaching and learning: a documentary role for archivists

Educational technology now provides an opportunity to witness the teaching and learning process in a way that has not been possible before. For archivists, this provides an opportunity to capture a vital part of the academic experience that has, to this point, not been well documented. The session will open with a summary of the functional approach and the rational for this practice. Documenting teaching and learning will then be used as an example to illuminate this approach. The presentation will contrast traditional archival approaches with the possibilities offered through more accepted documentary projects.

Presenter: Helen Samuels, Office of the Provost, MIT

6. Archives in the curriculum

Primary Source is an organization dedicated to introducing elementary and secondary school teachers to the virtues and uses of primary source materials in the classroom. One of its co-founders will discuss its origins and programming efforts and a teacher will explain how Primary Source helped him to develop archivally rich classroom experiences.

Presenters: Anna Roelofs, Primary Source; Richard Fulton, Boston Latin

Concurrent Sessions III and Vendor Showcase: 3:15-4:15

7. Student papers presentation

Work produced by current students in the archival, preservation and history fields is often some of the most current and relevant scholarly work available. Three speakers (roster to be determined) will present their work and discuss findings on matters pertinent to the archival industries.

8. Electronic records in an educational setting

Many academic institutions are implementing automated systems for capturing and managing student records. These new systems replace existing paper-based systems, which are often considered archival. This session will focus on how two academic institutions are working to address the challenge presented by this migration to digital student records. The session will also

explore some of the more general issues faced by academic institutions as record keeping systems change from paper to digital formats.

Presenters: Betsy Pittman, Thomas Dodd Center, University of Connecticut; Nancy McGovern, Cornell University; Tom Ruller, New York State Education Department

9. Implementing Encoded Archival Description (EAD) in the small archives

This session will focus on how a small archive with limited resources can use Encoded Archival Description (EAD) to place finding aids on the Web. The first speaker will discuss a collaborative effort between 5 colleges/university special collections to bring the finding aids of those institutions to the Web. The second presenter will relate her experiences, the lessons learned, and what the future brings from the perspective of a small archives operating within a larger institution.

Presenters: Kelcy Shepherd, Five Colleges Inc.; Susan Pyzynski, Brandeis University

Reception: 4:15